



# Grant writing – Quick start guide

*Turn your idea into a funded community project*

## Step 1: Start with you

- What is your idea? \_\_\_\_\_
- Who is it for? \_\_\_\_\_
- What problem does it solve? \_\_\_\_\_

## Step 2: Find the right grants

- Microgrants (best for beginners)
- Community foundations (local funding)

## Step 3: Write a simple proposal

This project will support \_\_\_\_\_ (who)  
 by providing \_\_\_\_\_ (what you will do)  
 to address \_\_\_\_\_ (the problem).  
 As a result, \_\_\_\_\_ (what will change).

## STEP 4: Build a Detailed & Balanced Budget

Item	Cost (breakdown) + Income (confirmed, in-kind, and pending)
Supplies	
Food	
Space	
Staff	

### **Step 5: Create a basic plan**

- What will you do? \_\_\_\_\_
- How many people will be involved? \_\_\_\_\_
- When will it happen? \_\_\_\_\_

### **Step 6: Show your impact**

- What will you do? (outputs) \_\_\_\_\_
- What will change? (outcomes) \_\_\_\_\_

### **Step 7: Connect with community**

*[Subscribe to the Federation of Black Canadians for upcoming grants.](#)*