

BUILDING INVESTMENT, FINANCE AND AUDIT COMMITTEE

PUBLIC SESSION

9:00 a.m. – 9:50 a.m.

Date: January 20, 2025

Location: Webex / Committee Room 2, City Hall, 100 Queen Street West

Time	Description	Action	Pre-read	Presenter
9:00	1. Chair's Remarks	Information	Verbal Report <i>5 minutes</i>	Chair
	2. Approval of Public Meeting Agenda	Approval	Agenda	Chair
	3. Chair's Poll re: Conflict of Interest	Declaration	Agenda and Conflict of Interest Policy	Chair
9:05	4. Confirmation of the Public Meeting Minutes of November 4, 2024	Approval	Minutes <i>5 minutes</i>	Chair
9:10	5. Confirmation of the Public Meeting Minutes of December 5, 2024	Approval	Minutes <i>5 minutes</i>	Chair
9:15	6. Business Arising from the Public Meeting Minutes and Action Items Update	Information	Action Item List <i>5 minutes</i>	Chair
9:20	7. 2025 Public BIFAC Work Plan	BIFAC & Board Approval	BIFAC:2025-01 <i>5 minutes</i>	General Counsel & Corporate Secretary
	8. Facilities Management Reports			
9:25	a) Vendor Award: Grounds Maintenance	BIFAC and Board Approval	BIFAC:2025-02 <i>10 minutes</i>	Acting Vice President,

Time	Description	Action	Pre-read	Presenter
9:35	& Snow Clearing Services Program b) Change Order: Extension of Architectural Design Services for Rehabilitation of 17 Vacant Units at 50 Torbolton Drive	Approval	BIFAC:2025-03 <i>5 minutes</i>	Facilities Management Acting Vice President, Facilities Management
9:40	9. Q4 2024 Internal Audit Work Plan Update	Information	BIFAC:2025-04 <i>5 minutes</i>	Director, Internal Audit
9:45	10. Internal Audit Work Plan for 2025	Approval	BIFAC:2025-05 <i>5 minutes</i>	Director, Internal Audit

TERMINATION