

Report on Business Arising from Public Meeting Minutes
BIFAC Action Item List

Report No. and Meeting Date	Description	Status	Target Date	Assigned To
<p>1. GCHRC:2021-18</p> <p>May 25, 2021</p>	<p>Bi-annual Human Resources Division Update</p> <p>Management to review the manner in which TCHC’s vendors’ demographic information may be collected and report back to the GCHRC with a plan for outreach to equity deserving groups looking to bid on work at TCHC.</p>	<p>In progress</p>	<p>March 18, 2024</p>	<p>Senior Director, Strategic Procurement and Acting Director, Centre for Advancing the Interests of Black People</p>
<p>2. BIFAC:2023-116</p> <p>November 2, 2023</p>	<p>Vendor Award: Window and Façade Reconstruction at 33 Coatsworth Crescent</p> <p>Management to provide at the December 6, 2023 Board meeting details of the annual costs to provide heat and electricity to 33 Coatsworth Crescent and the anticipated energy savings that will be realized, in dollars, through the window and façade reconstruction project.</p>	<p>Complete</p>	<p>December 6, 2023 Board of Directors meeting</p>	<p>Vice President, Facilities Management</p>

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<p>3. BIFAC:2023-117</p> <p>November 2, 2023</p>	<p>Vendor Award: Comprehensive Deep Energy Retrofit at 575 Danforth Road</p> <p>Management to provide at the December 6, 2023 Board meeting details of the annual costs to provide heat and electricity to 575 Danforth Road and the anticipated energy savings that will be realized, in dollars, through the comprehensive deep energy retrofit project.</p>	Complete	December 6, 2023 Board of Directors meeting	Vice President, Facilities Management
<p>4. BIFAC:2023-119</p> <p>November 2, 2023</p>	<p>Vendor Award: Preventive Maintenance/Demand Services for Fire/Alarm Suppression Systems and Fire Hydrant Testing, Inspection and Maintenance Services</p> <p>Prior to proceeding with the two optional one-year extensions to the preventive maintenance/demand services for fire/alarm suppression systems and fire hydrant testing, inspection and maintenance services, management to report back to the BIFAC with their recommendation as to whether to proceed with the optional extension years or to undertake a new RFP for these services.</p>	In progress	Q2 2026	Vice President, Facilities Management

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<p>5. BIFAC:2023-119</p> <p>November 2, 2023</p>	<p>Vendor Award: Preventive Maintenance/Demand Services for Fire/Alarm Suppression Systems and Fire Hydrant Testing, Inspection and Maintenance Services</p> <p>Management to report back on the methodology used to determine vendors' capacity to perform work for TCHC, particularly in relation to the preventive maintenance/demand services for fire/alarm suppression systems and fire hydrant testing, inspection and maintenance services, but also generally when assigning work to vendors through the capital program.</p>	Complete	December 6, 2023 Board of Directors meeting	Vice President, Facilities Management and Senior Director, Strategic Procurement