



Board of Directors

931 Yonge Street,
Toronto, M4W 2H2

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The Board of Directors (“Board”) of the Toronto Community Housing Corporation (“TCHC”) held a hybrid Public meeting on April 22, 2024 via Webex and in-person at City Hall, Committee Room 1, 100 Queen Street West, commencing at 12:32 p.m.

Board Directors Present: Adele Imrie (Chair)
John Campbell
Marcel Charlebois
Debbie Douglas
Ubah Farah
Ziva Ferreira
Councillor Paula Fletcher
Councillor Parthi Kandavel
Nick Macrae
Naram Mansour
Councillor Anthony Perruzza
Brian Smith

Board Directors Absent: Joe Cressy

Management Present: Sean Baird, President and Chief Executive Officer (“CEO”)
Nadia Gouveia, Acting Chief Operating Officer (“COO”)
Darragh Meagher, General Counsel & Corporate Secretary
Lily Chen, Chief Financial Officer & Treasurer
Barbara Shulman, Chief People & Culture Officer
Jessica Hawes, Acting Chief Development Officer (“CDO”)

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Allen Murray, Vice President, Facilities Management
Luisa Andrews, Vice President, Information Technology Services
Ada Wong, Acting Vice President, Strategic Planning & Communications
Melanie Martin, Interim Commissioner of Housing Equity (“CHE”)
Allan Britton, Acting Senior Director, Community Safety Unit
Ceilidh Wilson, Assistant Corporate Secretary

Guests Present:

Kevin Travers, Partner, Enterprise Audits, KPMG (12:32 p.m. – 12:50 p.m.)
Rebecca Nunoo, Manager, Enterprise Audits, KPMG (12:32 p.m. – 12:50 p.m.)

A quorum being present, Ms. Imrie, serving as Chair, called the meeting to order, and Ms. Wilson served as recording secretary.

ITEM 1 CHAIR’S REMARKS

The Chair welcomed everyone to the meeting, taking place both in-person in Committee Room 1 at City Hall and via Webex, and noted the Acknowledgement of the Land.

Sean Baird’s First Board Meeting

Sean Baird joined TCHC as the new President and CEO on April 2, 2024 and he is already highly engaged in the work of TCHC, bringing his passion and experience to bear on the critically important work that takes place at TCHC.

The Chair welcomed Sean to the company and expressed the Board’s sincere excitement at having him here.

The President and CEO Succession Planning Subcommittee was deeply impressed by Sean’s passion for social service delivery and his long record of service to the public good. The Board looks forward to working with Sean to continue driving the transformation of TCHC’s service delivery and to prepare for the City of Toronto’s expansion of affordable housing in Toronto.

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United Way Fundraising Update

TCHC's United Way committee has been hard at work fundraising through staff events and employee outreach.

In 2022, TCHC set a new company record by raising over \$90,000. For 2023, the team set an ambitious target of beating that record for a second year in a row. Doing this would require a true team effort all the way across the organization as individuals and divisions contribute time, resources, and donations.

Now that the calculations have been completed, TCHC has done it again, beating the 2022 record by tens of thousands of dollars. Last month, TCHC's United Way volunteers came together for a celebration of the 2023 campaign, where they learned that they had raised over \$138,000 for United Way. The Chair offered her heartfelt thanks to Danielle Doody for organizing the event in celebration of the success of TCHC's campaign.

This is an incredible achievement and perfect illustration of the community spirit and passion that TCHC staff have. The Chair thanked all the volunteers whose care and determination made this possible, and noted that TCHC communities will benefit as a result.

Final Meeting for Director Cressy

The Chair noted that although he was unable to attend today's meeting, today marks Director Cressy's final TCHC Board meeting as he has accepted a new role as Chief of Staff at Waterfront Toronto.

The Chair thanked Director Cressy for his service as Vice Chair of the Board and Chair of the Governance, Communications and Human Resources Committee ("GCHRC"), as well as his contribution to TCHC related to the City's 65,000 homes initiative and in the recruitment of the new President and CEO.

ITEM 2 APPROVAL OF PUBLIC MEETING AGENDA

Motion carried **ON MOTION DULY MADE** by Mr. Macrae, seconded by Mr. Campbell and carried, the Board of Directors unanimously approved:

1. the Agenda for its Public meeting of February 15, 2024; and
2. all matters on the Agenda with the exception of:
 - Item 7C – TCHC’s 2023 Consolidated Audited Financial Statements and KPMG’s Year-End Report;
 - Item 7D – Vendor Award: Program Roster for the Water Efficiency Retrofits Program at Various TCHC and TSHC Locations;
 - Item 7F – Facilities Management Budget Envelope Reallocation;
 - Item 9A – Office of the Commissioner of Housing Equity (“OCHE”) Bi-Annual Update – July to December 2023;
 - Item 9B – Tenant Engagement System Review; and
 - Item 9C – Community Safety Unit 2023 Annual Report to Toronto Police Services Board.

ITEM 3 CHAIR’S POLL RE: CONFLICT OF INTEREST

The Chair requested members of the Board of Directors to indicate any agenda item in which they had a conflict of interest, together with the nature of the interest. **No conflicts were declared.**

ITEM 4 CONFIRMATION OF BOARD OF DIRECTORS’ PUBLIC MEETING MINUTES OF FEBRUARY 15, 2024

The above-captioned minutes were circulated to the Board of Directors prior to the meeting.

Motion carried **ON MOTION DULY MADE** by Mr. Macrae, seconded by Mr. Campbell and carried, the Board of Directors confirmed the above-captioned minutes.

ITEM 5 BUSINESS ARISING FROM THE PUBLIC MEETING MINUTES AND ACTION ITEMS UPDATE AS OF FEBRUARY 15, 2024

Motion carried **ON MOTION DULY MADE** by Mr. Macrae, seconded by Mr. Campbell and carried, the Board of Directors received the updates provided as Business Arising from the Public Meeting

Minutes and Action Items Update.

ITEM 6 2024 PUBLIC BOARD AND COMMITTEE
WORK PLANS (REVISED) TCHC:2024-03R

The above-captioned report was circulated to the Board of Directors prior to the meeting.

Motion carried **ON MOTION DULY MADE** by Mr. Macrae, seconded by Mr. Campbell and carried, the Board of Directors reviewed and unanimously approved the revised 2024 Public Board and Committee Work Plans provided as Attachments 1-9 to Report TCHC:2024-03R.

ITEM 7 BIFAC CHAIR'S REPORT VERBAL REPORT

No comments or remarks from the BIFAC Chair were received.

ITEM 7A 2023 LETTER TO THE SHAREHOLDER,
ANNUAL REPORT, AND ADDITIONAL
INFORMATION REPORTED ANNUALLY TO
THE SHAREHOLDER TCHC:2024-20

The above-captioned report was circulated to the Board of Directors prior to the meeting.

Motion carried **ON MOTION DULY MADE** by Mr. Macrae, seconded by Mr. Campbell and carried, the Board of Directors unanimously approved the 2023 Letter to the Shareholder, Annual Report, and Additional Information Reported Annually to the Shareholder as set out in Attachment 1 to Report TCHC:2024-20.

ITEM 7B TCHC'S ANNUAL INFORMATION RETURN TCHC:2024-21

The above-captioned report was circulated to the Board of Directors prior to the meeting.

Motion carried **ON MOTION DULY MADE** by Mr. Macrae, seconded by Mr. Campbell and carried, the Board of Directors unanimously:

1. Approved TCHC's Annual Information Return for the year ended December 31, 2023; and
2. Authorized the Board Chair and BIFAC Chair to sign the Board of Directors' Declaration on behalf of the Board.

**TCHC'S 2023 CONSOLIDATED AUDITED
FINANCIAL STATEMENTS AND KPMG'S**

ITEM 7C YEAR-END REPORT

TCHC:2024-22

The above-captioned report was circulated to the Board of Directors prior to the meeting.

Ms. Chen was available to answer questions of the Board of Directors. Highlights of the discussion include:

- TCHC had a clean audit without any management points raised, and no significant control deficiencies or fraud identified.
- With the Board's approval, the 2023 audit process will be complete.
- KPMG worked closely with management to address the new accounting standard required for all public sector entities that requires all organizations to recognize liability upon the retirement or end of life of any assets. KPMG is comfortable with the estimate of and the process used to determine TCHC's obligations in this regard. This will be revisited and reported on an annual basis going forward.
- Management and the Board thanked KPMG, the Executive Leadership Team and Finance staff for their support in completing the 2023 audit.

Mr. Travers and Ms. Nunoo left the meeting at 12:50 p.m.

Motion carried **ON MOTION DULY MADE** by Mr. Macrae, seconded by Mr. Mansour and carried, the Board of Directors unanimously:

1. Approved the TCHC Audited Consolidated Financial Statements ("Financial Statements") for the year ended December 31, 2023;
2. Authorized the Chair of the Board of Directors and the Chair of the Building Investment, Finance and Audit Committee to sign the Balance Sheets on behalf of the Board;

3. Forwarded the signed Financial Statements and related items to the Shareholder as part of the annual reporting to the Shareholder and for purposes of TCHC's Annual General Meeting; and
4. Authorized the appropriate TCHC officials to take the necessary action to give effect to the above recommendations.

**VENDOR AWARD: PROGRAM ROSTER FOR
THE WATER EFFICIENCY RETROFITS
PROGRAM AT VARIOUS TCHC AND TSHC
LOCATIONS**

ITEM 7D

TCHC:2024-23

The above-captioned report was circulated to the Board of Directors prior to the meeting.

Mr. Murray was available to answer questions of the Board of Directors. Highlights of the discussion include:

- Management will confirm the value of the last award for this work and the number of units that were completed through that funding. Mr. Murray will provide this information to the Chair offline.
- This award seeks approval for an upset limit of \$40M over five years to complete water efficiency retrofits in 16,000 TCHC and Toronto Seniors Housing Corporation ("TSHC") units.
- Not all units require the same scope of work; the level of work to be performed is determined on a unit-by-unit basis.
- Management believe that the upset limit recommended as part of this award is sufficient to address the 16,000 remaining units based on projections generated by the Facilities Management team.
- The award recommends an upset limit; there is no commitment to provide \$40M worth of work to the program roster.
- The \$350M Canada Mortgage and Housing Corporation ("CMHC") funding will run out prior to the end of this five-year award, and funding for future years of this program will be dependent on budget availability.

Motion carried **ON MOTION DULY MADE** by Mr. Campbell, seconded by Mr. Macrae and carried, the Board of Directors unanimously:

1. Approved the establishment of a roster of pre-qualified vendors for the provision of the water efficiency retrofits program at TCHC and TSHC locations for up to \$40,000,000.00 (exclusive of taxes) based on the outcome of Request for Proposal (“RFP”) 23154 for a term of five years with the following vendors:
 - a. Greenline Renovations Plus Ltd.
 - b. Joe Pace and Sons Contracting Inc.
 - c. Solid General Contractors Inc.
 - d. Summit Building Solutions; and
2. Authorized the appropriate staff to take all other necessary actions to give effect to the above recommendation.

ITEM 7E JUNE 2024 MORTGAGE RENEWAL

TCHC:2024-28

The above-captioned report was circulated to the Board of Directors prior to the meeting.

Motion carried **ON MOTION DULY MADE** by Mr. Macrae, seconded by Mr. Campbell and carried, the Board of Directors unanimously:

1. Approved the transaction in the amount of \$4,176,389.52 with a lender selected by the Ministry of Municipal Affairs and Housing, in connection with the mortgage due for renewal on June 1, 2024 at the location identified in Confidential Attachment 1 to Report TCHC:2024-28; and;
2. Authorized the Chief Financial Officer & Treasurer to take all necessary actions, including negotiation and execution of such documentation as may be required, in order to give effect to the above recommendation.

	FACILITIES	MANAGEMENT	BUDGET	
ITEM 7F	ENVELOPE	REALLOCATION		TCHC:2024-31

The above-captioned report was circulated to the Board of Directors prior to the meeting.

Mr. Murray was available to answer questions of the Board of Directors. Highlights of the discussion include:

- The reallocation of funds is not from planned to demand capital; the planned funding remains untouched. Based on current projections, the amount allocated to planned capital work will be sufficient for the year and reallocations will not be required.
- The headings in the ‘Recommendations’ section of the report are reversed; the first heading should read “Reallocation of funds to” and the second heading should read “Reallocation of funds from”. Management confirmed this will be amended to reflect the correct recommendation.
- It was confirmed that reallocations are not being made that will defer critical work, particularly from a life safety perspective. When the budget was first established in Q3/Q4 2024, it was based on the best information known at that time, but adjustments can be made as needed for unforeseen issues that may arise.
- The full \$20M of unallocated funding will be used up with approval of the reallocations recommended in this report. Concern was raised that the full contingency amount has now been exhausted in the first quarter of the year.
- Facilities Management (“FM”) worked with Finance on the budget allocations and the \$20M was truly unallocated to any particular budget envelope.
- Depending on the budget envelope, a contingency is built in that could be used to address unforeseen issues as required. All planned capital budget envelopes include a contingency amount.
- A working group has been convened with representatives from FM, Operations and Finance to review demand spending and opportunities to reduce this expense. The working group has completed their data analysis and review to better understand why the volume of work orders increased so significantly in 2023, looking at where the work orders were coming from, the type of work being completed, and the associated dollar value of the work.

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- Not only did the number of work orders increase, but the dollar value of the work also increased.
- The working group is also looking at the implications of proceeding with adjusting the capitalized threshold above \$1,500. Management continue to have discussions with the City of Toronto (the “City”) regarding the appropriate threshold for capitalizing expenses, the impact of any changes on the overall capital plan, and the implications for the Operations budget if the threshold is increased.
- Operations is also looking at what can be done to control spending with the Move-Out Unit Turnover program.
- In an effort to address demand spending, it will be important to properly scope the work required for each job and the approvals process for oversight of the work being issued. Management are also looking at amending the choice of materials to be used where there have been large price increases.
- Operations is working closely with Strategic Communications to ensure tenants are informed of potential delays in processing work orders.
- Management have worked with front-line Operations staff regarding the difference between the need to repair or replace items, and additional training will be offered where there is work that can be performed in-house rather than being outsourced to a vendor.
- Tenants often complain regarding the quality of work performed by vendors. It will be important to include information in the forthcoming State of Good Repair (“SOGR”) report regarding vendor spending, the quality of work being completed, and oversight of vendors to ensure value for money.
- The year-to-date (“YTD”) budget column in the revised Attachment 1 to this report was created by dividing by 12 and multiplying by two. Concern was raised that project budgets do not work on a straight-line basis.
- It was noted that a straight-line budget analysis works for demand work, however it is not an effective tool for planned capital work.
- A year-end forecast exists for all planned projects, which is used to inform budget reallocations. For multi-year projects, staff can project what will be carried into future years’ budgets based on the anticipated year-end spend.
- Individual project budgets are not currently tracked monthly in the job cost module that is used by FM.

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- The Board asked that the President and CEO work with FM to refine reporting in relation to capital spending to ensure that the appropriate financial controls are in place.

Motion carried

ON MOTION DULY MADE by Mr. Macrae, seconded by Mr. Campbell and carried, the Board of Directors unanimously approved the following reallocations of funds within the 2024 Capital Repair Budget:

Reallocation of funds to:

Budget Envelope	Amount
RC03 - Electrical	\$1,267,000
RC09 - Interiors	\$3,570,000
RC15 - HVAC	\$4,600,000
RC16 - Plumbing	\$190,000
RC18 - Roofing	\$4,000,000
RC24 - Parking Garages	\$4,000,000
RC39 - Common Area Hallway Repairs	\$967,000
EW03 - Energy Retrofit and Recommissioning	\$291,000
EW08 - Metering / Monitoring	\$520,000
EW10 - In-Suite LED Lighting and E Renewable Program	\$500,000
Total	\$19,905,000

Reallocation of funds from:

Budget Envelope	Amount
RC10 - Emergency Generators	(\$108,000)
RC22 - Single Dwelling Units	(\$500,000)
RCXZ - Unallocated	(\$20,551,000)
AIP1 - Social Housing Apartment Improvement Program- 10 Buildings	(\$15,300)
EW09 - BAS and Recommissioning	(\$214,000)
Total	(\$21,388,300)

2023 Advanced Spend brought into 2024: \$31,119,315	
2025 Forecasted Advanced Spend: \$29,636,015	

Adjustment to Forecasted Advanced Spend	\$1,483,300
Revised Total	(\$19,905,000)

ITEM 8 GCHRC CHAIR'S REPORT VERBAL REPORT

No comments or remarks from the TSC Chair were received.

**ITEM 8A ANNUAL GENERAL MEETING PROCESS
FOR TCHC AND ITS SUBSIDIARIES TCHC:2024-24**

The above-captioned report was circulated to the Board of Directors prior to the meeting.

Motion carried **ON MOTION DULY MADE** by Mr. Macrae, seconded by Mr. Campbell and carried, the Board of Directors unanimously:

1. Authorized the President and Chief Executive Officer or designate to represent the sole shareholder, Toronto Community Housing Corporation, and conduct the annual meetings of the shareholder via written resolution in the form attached as Appendix 1 for the following subsidiaries that are wholly-owned by TCHC:
 - a. 2001064 Ontario Inc.;
 - b. Alexandra Park Development Corporation;
 - c. Allenbury Gardens Development Corporation;
 - d. Leslie Nymark Development Corporation;
 - e. Railway Lands Development Corporation;
 - f. Regent Park Development Corporation;
 - g. Toronto Affordable Housing Fund; and
 - h. Toronto Community Housing Enterprises Inc.;

2. Recommended that City Council appoint KPMG LLP as the Auditor of Toronto Community Housing Corporation for the year ending December 31, 2023 and authorize the Board of Directors of Toronto Community Housing Corporation to set the fee of the Auditor;

3. Authorized the Corporate Secretary, on behalf of the Board, to forward the Board's recommendation regarding the appointment of the Auditor of Toronto Community Housing Corporation for the year ending December 31, 2024 to the City Clerk for the information of City Council's Executive Committee and City Council, once approved by the Board at its meeting of April 22, 2024;
4. Authorized the Corporate Secretary, on behalf of the Board, to submit the Board's decisions and following materials to the City Clerk for information of City Council's Executive Committee and City Council, once approved by the Board at its meeting of April 22, 2024:
 - a. the Board-approved "Toronto Community Housing Corporation 2023 Annual Report", including such "Additional Information" as the City requires, including TCHC's 2023 executive compensation disclosure; and
 - b. the Board-approved "Toronto Community Housing Corporation 2023 Audited Consolidated Financial Statements" and cover report;
5. Recommended that City Council treat that portion of the City Council meeting at which these recommendations are considered as the Annual General Meeting of the Shareholder for Toronto Community Housing Corporation and:
 - a. receive the Board-approved "Toronto Community Housing Corporation 2023 Annual Report including such "Additional Information" as the City requires, including TCHC's 2023 executive compensation disclosure;
 - b. receive the Board-approved "Toronto Community Housing Corporation 2023 Audited Consolidated Financial Statements" and cover report to the Board;

- c. appoint KPMG LLP as the Auditor of Toronto Community Housing Corporation for the year ending December 31, 2023, and authorize the Board of Toronto Community Housing Corporation to set the fee of the Auditor; as recommended by the Board;
6. Recommended that City Council forward a copy of the Board-approved "Toronto Community Housing Corporation 2023 Audited Consolidated Financial Statements" to City Council's Audit Committee for its information;
7. Recommended that City Council approve the By-Law #4: Board of Directors Rules of Procedure, approved by the Board, as amended, at its meeting on February 24, 2023; and
8. Authorized the President and Chief Executive Officer and the General Counsel and Corporate Secretary, and their respective designates, to take all actions and execute all necessary documents to implement the above recommendations.

ITEM 8B CITY COUNCIL DIRECTIONS REQUIRING BOARD ATTENTION TCHC:2024-25

The above-captioned report was circulated to the Board of Directors prior to the meeting.

Motion carried **ON MOTION DULY MADE** by Mr. Macrae, seconded by Mr. Campbell and carried, the Board of Directors received Report TCHC:2024-25c, being the City Council Directions Requiring Board Attention report, for its information.

ITEM 9 TSC CHAIR'S REPORT VERBAL REPORT

No comments or remarks from the TSC Chair were received.

**OFFICE OF THE COMMISSIONER OF
HOUSING EQUITY (“OCHE”) BI- ANNUAL
ITEM 9A UPDATE – JULY 1 TO DECEMBER 31, 2023 TCHC:2024-26**

The above-captioned report was circulated to the Board of Directors prior to the meeting.

Ms. Martin was available to answer questions of the Board of Directors. Highlights of the discussion include:

- On page 10 of the report, it notes that the total arrears paid directly to TCHC was just over \$630K from July to December 2023. This is a noncash item wherein the OCHE helped to resolve loss of subsidy instances by supporting the tenant to revert back to rent-gear-to-income (“RGI”) and reduce the amount of arrears owed to TCHC.
- The OCHE supported tenants to have \$80K of in-year rent reviews and recalculations where their income changed and they required a reduction in rent.
- The \$182K of total arrears paid directly to TCHC represents actual payments made to TCHC to reduce arrears balances.
- \$368K of arrears were reduced through the resolution of loss of subsidy and having rent charged correctly based on tenants’ income.

Motion carried **ON MOTION DULY MADE** by Mr. Campbell, seconded by Mr. Mansour and carried, the Board of Directors received Report TCHC:2024-26, being the Office of the Commissioner of Housing Equity’s (“OCHE”) Bi-Annual Update for the period of July 1 to December 31, 2023, for its information.

ITEM 9B TENANT ENGAGEMENT SYSTEM REVIEW TCHC:2024-29

The above-captioned report was circulated to the Board of Directors prior to the meeting.

Ms. Gouveia was available to answer questions of the Board of Directors. Highlights of the discussion include:

- The survey results are framed somewhat negatively by grouping ‘unsure’ or ‘neutral’ in with negative responses, however the Board noted that a neutral response is not inherently negative. The Board noted that the survey results may actually be more positive than represented in this report.

- Management noted that they will separate out neutral responses from negative responses in future analysis of survey results.

Motion carried **ON MOTION DULY MADE** by Mr. Macrae, seconded by Mr. Campbell and carried, the Board of Directors unanimously:

1. Approved the Final Recommendations to improve the Tenant Engagement System as described in Attachment 3 to Report TCHC:2024-29; and
2. Directed staff to prepare, for the July 23, 2024 meeting of the Tenant Services Committee, a plan setting out the actions to be taken in order to implement the measures described in recommendation 1 and provide periodic updates to the Committee regarding the implementation of those actions.

**COMMUNITY SAFETY UNIT 2023 ANNUAL
REPORT TO TORONTO POLICE SERVICES**

ITEM 9C BOARD

TCHC:2024-30

The above-captioned report was circulated to the Board of Directors prior to the meeting.

Ms. Gouveia and Mr. Britton were available to answer questions of the Board of Directors. Highlights of the discussion include:

- Community safety is one of the most important areas that the Board should be focused on, however this topic has not been on the Board's agenda for quite some time. The Board would like to have the opportunity to discuss this topic at a more regular frequency.
- Community safety is currently discussed at the Community Safety Advisory Sub-Committee ("CSAC") and the Tenant Services Committee ("TSC"). The CSAC is currently working with the City to undertake a review of the Community Safety Unit ("CSU"), for which a consultant has been retained and a report is forthcoming at the end of 2024.
- The Board is only receiving this report for information and providing its blessing to forward it to the Toronto Police Service Board ("TPSB"). It is important that outside of this report, the Board receives somewhat

regular reporting regarding how the organization is performing related to community safety.

- A report will be provided to the TSC in June that presents a range of data related to the work the CSU. It was suggested that the TSC consider forwarding that report to the Board to provide line of sight into this work.
- The CSU review work was initiated by the TCHC Board. Depending on the nature of the consultant's recommendations, further approval may be required from the TPSB and City Council to implement those changes. The consultant is reviewing and identifying recommendations related to the staffing model employed by the CSU.
- Any report related to community safety should incorporate information regarding the community categorization work that is underway.
- It was recommended that management seek feedback from tenants related to community safety before reporting on how things are working in this regard.
- This report is required per the Memorandum of Understanding established in 2002 between the TCHC Board and the TPSB. In 2019, it was identified that this report had not previously been presented to the Board, so the reporting process was amended to ensure that the report is always provided to the Board in advance of submission to the TPSB.
- A variety of other public sector organizations, such as University of Toronto and Toronto Transit Commission, are required to submit the same annual report to the TPSB. All content included is stipulated by the TPSB.
- A Toronto Police Service Special Constable and Deputy Chief will review the report when submitted and if further information is required, liaise with CSU staff to submit the requested information.

*Motion
carried*

ON MOTION DULY MADE by Mr. Campbell, seconded by Councillor Kandavel and carried, the Board of Directors received Report TCHC:2024-30, being the Community Safety Unit's 2023 Annual Report to Toronto Police Services Board, for its information.

TERMINATION

A motion to adjourn the meeting was moved by Mr. Campbell and seconded by Mr. Macrae. The Board of Directors resolved to terminate the public meeting at 1:43 p.m.

Secretary

Chair, Board of Directors