



# Community Safety Advisory Sub-Committee

931 Yonge Street,  
Toronto, M4W 2H2

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The Community Safety Advisory Sub-Committee (“CSAC”) of the Toronto Community Housing Corporation (“TCHC”) held a hybrid Public meeting on March 25, 2024, via Webex and in-person at City Hall, Committee Room 2, 100 Queen Street West, commencing at 9:05 a.m.

**CSAC Directors Present:** Councillor Paula Fletcher (Chair)  
Marcel Charlebois  
Debbie Douglas (9:24 a.m. – 9:51 a.m.)  
Ubah Farah (9:09 a.m. – 9:51 a.m.)

**Management Present:** Tom Hunter, Interim President & Chief Executive Officer (“CEO”)  
Nadia Gouveia, Acting Chief Operating Officer (“COO”)  
Lily Chen, Chief Financial Officer & Treasurer (“CFO”)  
Darragh Meagher, General Counsel & Corporate Secretary  
Barbara Shulman, Chief People & Culture Officer  
Jessica Hawes, Acting Chief Development Officer (“CDO”)  
Allen Murray, Vice President, Facilities Management  
Ada Wong, Acting Vice President, Strategic Planning & Communications  
Arsema Berhane, Acting Director, Programs & Partnerships  
Allan Britton, Acting Senior Director, Community Safety Unit (“CSU”)  
Mona Bottoni, Acting Senior Manager, Corporate Services, Community Safety Unit (“CSU”)

Ceilidh Wilson, Assistant Corporate Secretary

A quorum being present, Councillor Fletcher, serving as Chair, called the meeting to order, and Ms. Wilson served as recording secretary.

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**ITEM 1 CHAIR’S REMARKS**

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The Chair welcomed everyone to the meeting, noted the Acknowledgement of the Land, and provided an overview of the reports on the agenda. The Chair also noted that on Saturday, March 24, 2024, the City of Toronto (“the City”), joined by Wendat Nation, the Mississaugas of the Credit First Nation, the Six Nations of the Grand River and other distinguished guests, opened the Ethennonhawahstihnen’ Community Recreation Centre and Library.

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**DEPUTATIONS**

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The Chair polled for any deputations to be heard at the meeting. The following verbal deputations were presented:

- Item 6 – 2024 Public CSAC Work Plan (*Jacqueline Yu*)
- Item 7 – Violence Reduction Program Update – Q3 & Q4 2023 (*Miguel Avila-Velarde*)

The following written deputation was received:

- Item 6 – 2024 Public CSAC Work Plan (*Jacqueline Yu*)

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**ITEM 2 APPROVAL OF PUBLIC MEETING AGENDA**

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*Motion  
carried*

**ON MOTION DULY MADE** by Mr. Charlebois, seconded by Councillor Fletcher and carried, the CSAC unanimously approved:

1. the Agenda for its Public meeting of March 25, 2024; and
2. all matters on the Agenda with the exception of:
  - a. Item 6 – 2024 Public CSAC Work Plan; and

- b. Item 7 – Violence Reduction Program Update - Q3 & Q4 2023.

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**ITEM 3 CHAIR’S POLL RE: CONFLICT OF INTEREST**

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The Chair requested members of the CSAC to indicate any agenda item in which they had a conflict of interest, together with the nature of the interest. **No conflicts were declared.**

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**ITEM 4 CONFIRMATION OF CSAC PUBLIC MEETING MINUTES OF SEPTEMBER 29, 2023**

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*Motion carried*

**ON MOTION DULY MADE** by Mr. Charlebois, seconded by Councillor Fletcher and carried, the CSAC confirmed the above-captioned minutes without amendments.

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**ITEM 5 BUSINESS ARISING FROM THE PUBLIC MEETING MINUTES AND ACTION ITEMS UPDATE**

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*Motion carried*

**ON MOTION DULY MADE** by Mr. Charlebois, seconded by Councillor Fletcher and carried, the CSAC received the updates provided as Business Arising from the Public Meeting Minutes and Action Items Update.

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**ITEM 6 2024 PUBLIC CSAC WORK PLAN** CSAC:2024-04

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The above-captioned report was circulated to CSAC members prior to the meeting.

A written deputation was received from Jacqueline Yu with respect to this item and was circulated to the CSAC.

A verbal deputation was received from Jacqueline Yu with respect to this item.

*Motion  
carried*

**ON MOTION DULY MADE** by Mr. Charlebois, seconded by Councillor Fletcher and carried, the CSAC approved the 2024 Public CSAC Work Plan provided as Attachment 1 to Report CSAC:2024-04, forwarded it to the Tenant Services Committee (“TSC”) for approval, and following such approval, to the Board of Directors for its approval.

<b>ITEM 7</b>	<b>VIOLENCE REDUCTION PROGRAM UPDATE – Q3 &amp; Q4 2023</b>	CSAC:C2024-05
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The above-captioned report was circulated to CSAC members prior to the meeting.

A verbal deputation was received from Miguel Avila-Velarde with respect to this item.

Ms. Gouveia, Ms. Berhane, Ms. Bottoni, and Mr. Britton were available to answer questions of the Sub-Committee. Highlights of the discussion include:

- There are dedicated staff who support buildings with high numbers of vulnerable tenants. Where required, external services and resources are brought in to support vulnerable populations. Customized service delivery plans are developed at both the community and building level with input from frontline staff, regional management teams, and tenants, that are tailored to tenants’ specific needs.
- Violence Reduction Program (“VRP”) sites prioritize community-based programming, especially for children and youth.
- Different approaches are taken depending on a building's profile and circumstances, as well as available community resources.
- Propgrams and Partnerships (“P&P”) generally leads community engagement activities with support from CSU, however there are instances where CSU leads the activities, however this work is not led by Special Constables. Community safety is part of community development.

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- Special Constables may stop by events organized by Toronto Police Service (“TPS”) or community agencies, as well as those organized by Community Safety Advisors (“CSA”), who are part of the CSU.
- The gift box initiative, ongoing for approximately 10 years, is overseen by CSAs, with Special Constables assisting as needed. Final approval for the initiative rests with the Senior Director of CSU.
- CSAs are non-sworn members of the CSU who are distinct from Special Constables and report to the Senior Director of CSU and ultimately to the Chief Operating Officer.
- The Sub-Committee recommended looking at whether the CSA role should remain part of the CSU or if their role is better suited for another part of Operations. Management believe that it makes sense to keep the CSAs as part of the CSU.

*Motion  
carried*

**ON MOTION DULY MADE** by Ms. Douglas, seconded by Ms. Farah and carried, the CSAC received Report CSAC:2024-05, being the Violence Reduction Program Update for the third and fourth quarters of 2023, for information and forwarded it to the TSC for information.

**TERMINATION**

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A motion to adjourn the meeting was moved by Ms. Farah and seconded by Ms. Douglas. The CSAC resolved to terminate the public meeting at 9:51 a.m.

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Secretary

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Chair, Community Safety Advisory  
Sub-Committee