

BUILDING INVESTEMENT, FINANCE AND AUDIT COMMITTEE MEETING AGENDA

PUBLIC SESSION

Date: July 27, 2022

Time: 9:55 a.m. – 12:40 a.m.

Location: Virtual (NOT in person)

Agenda

| Time | Description | Action | Pre-read | Presenter |
|---------------|--|------------------------|--|---------------------------------------|
| Public Agenda | | | | |
| 9:55 | 1. Chair's Remarks | Information | Verbal Report <i>5 minutes</i> | Chair |
| | 2. Approval of Public Meeting Agenda | BIFAC Approval | Agenda <i>3 minutes</i> | Chair |
| | 3. Chair's Poll re: Conflict of Interest | Declaration | Agenda and Conflict of Interest Policy <i>2 minutes</i> | Chair |
| | 4. Confirmation of the Public Meeting Minutes of June 17, 2022 | BIFAC Approval | Minutes <i>5 minutes</i> | Chair |
| | 5. Business Arising from the Public Meeting Minutes and Action Items Update | Information | Action Item List <i>10 minutes</i> | Chair |
| | 6. Change Order: Employee Benefit Carrier Services (VAC22344/ RFP 17296) | BIFAC & Board Approval | BIFAC:2022-110 <i>10 minutes</i> | Vice President, Human Resources |
| | 7. Facilities Management Reports | | | |
| | a) Vendor Award: Demand Electrical Maintenance Services (VAC 22362/RFP 22023) | BIFAC & Board Approval | BIFAC:2022 –99 <i>5 minutes</i> | Vice President, Facilities Management |

PUBLIC AGENDA | BIFAC | July 27, 2022

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|-------------|---|------------------------|--------------------------------------|---------------------------------------|
| | b) Vendor Award: All Inclusive Preventive Maintenance Services and Demand Repairs for Fan Coil Units and Packaged Terminal Air Conditioner (PTAC) Units (VAC 22305/RFP 22007) | BIFAC & Board Approval | BIFAC:2022 – 101 <i>5 minutes</i> | Vice President, Facilities Management |
| | c) Contractor Award for Garage Restoration at 40 Gordonridge Place (VAC 22327/ RFQ22130 PP) | BIFAC & Board Approval | BIFAC:2022 – 102 <i>5 minutes</i> | Vice President, Facilities Management |
| | d) Request to Advance the Water Efficiency Retrofits Program | BIFAC & Board Approval | BIFAC:2022 – 100 <i>5 minutes</i> | Vice President, Facilities Management |
| | e) Direct Award: Additional Design and Contract Administration for Envelope and Mechanical work at 40 Teesdale Place (VAC22233) | Approval | BIFAC:2022 – 103 <i>5 minutes</i> | Vice President, Facilities Management |
| | f) Contractor Award: Underground Parking Garage Repairs & Landscape Improvements at 3847 Lawrence Avenue East (VAC 22324/ RFQ 22157 PP) | Approval | BIFAC:2022 – 109 <i>5 minutes</i> | Vice President, Facilities Management |
| | g) Change Order: Final Project Close Out and Reconciliation of Cash Allowance at 415 Driftwood (VAC 22336/RFQ 19183) | Approval | BIFAC:2022 – 104 <i>5 minutes</i> | Vice President, Facilities Management |
| | h) Change Order: Construction Administration Fees for Phase 3 Bleecker | Approval | BIFAC:2022 – 105 <i>5 minutes</i> | Vice President, Facilities Management |

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|-------------|--|---------------|--------------------------------------|---|
| | Street Garage Repairs (VAC22345) | | | |
| i) | Change Order for Additional Consultant Fees for Tenant Service Hubs (VAC22358/RFP 19439) | Approval | BIFAC:2022 – 113 <i>5 minutes</i> | Vice President, Facilities Management |
| j) | Reconciliation of Preventive Maintenance and Demand Repair Programs – Q1, 2022 | Information | BIFAC:2022 – 107 <i>5 minutes</i> | Vice President, Facilities Management |
| 8. | Q2 2022 – ITS Update | Information | BIFAC:2022-108 <i>10 minutes</i> | Vice President, Information Technology Services |
| 9. | Annual Review of Board, President and CEO, and Employee Expenses | Information | - <i>5 minutes</i> | Chief Financial Officer and Treasurer |

TERMINATION