



Community Safety Advisory Sub-Committee

931 Yonge Street,
Toronto, M4W 2H2

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The Community Safety Advisory Sub-Committee (“CSAC”) of the Toronto Community Housing Corporation (“TCHC”) held a hybrid Public meeting on March 8, 2023, via Webex and at City Hall, Committee Room 1, 100 Queen Street West, commencing at 10:33 a.m.

CSAC Directors Present: Councillor Paula Fletcher (Chair)
Debbie Douglas
Marcel Charlebois
Ubah Farah

CSAC Directors Absent: n/a

Management Present: Nadia Gouveia, Acting Chief Operating Officer (“COO”)
Darragh Meagher, General Counsel & Corporate Secretary
Lily Chen, Chief Financial Officer (“CFO”)
Jessica Hawes, Acting Chief Development Officer (“CDO”)
Barbara Shulman, Chief People & Culture Officer
Allen Murray, Vice President, Facilities Management
Arsema Berhane, Acting Director, Programs & Partnerships
Alan Britton, Acting Senior Director, Community Safety Unit
Mona Bottoni, Acting Senior Manager, Corporate Services, Community Safety Unit
Likwa Nkala, General Manager, West Region
Krystle Skeete, Centre Manager, Centre for Advancing the Interests of Black People

Barry Thomas, Acting Director, Centre for
Advancing the Interests of Black People
Ceilidh Wilson, Assistant Corporate Secretary

A quorum being present, Councillor Fletcher, serving as Chair, called the meeting to order, and Ms. Wilson served as recording secretary.

ITEM 1 CHAIR'S REMARKS

The Chair welcomed everyone to the meeting, the first CSAC meeting taking place in-person at City Hall and virtually via Webex. The Chair noted the Acknowledgement of the Land, wished everyone a happy International Women's Day, and provided an overview of the reports on today's public agenda.

DEPUTATIONS

The Chair polled for any deputations to be heard at the meeting. The following verbal deputations were presented:

- Item 6 – 2023 Public Community Safety Advisory Sub-Committee Work Plan (*Catherine Wilkinson*)
- Item 7 – Annual Review of Community Safety Advisory Sub-Committee Charter (*Jacqueline Yu and Catherine Wilkinson*)

The following written deputation was received:

- Item 7 – Annual Review of Community Safety Advisory Sub-Committee Charter (*Jacqueline Yu*)

ITEM 2 APPROVAL OF PUBLIC MEETING AGENDA

Motion carried **ON MOTION DULY MADE** by Ms. Douglas, seconded by Mr. Charlebois and carried, the CSAC unanimously approved the Agenda for its Public meeting of March 8, 2023.

ITEM 3 CHAIR'S POLL RE: CONFLICT OF INTEREST

The Chair requested members of the CSAC to indicate any agenda item in which they had a conflict of interest, together with the nature of the interest. **No conflicts were declared.**

**ITEM 4 CONFIRMATION OF CSAC PUBLIC MEETING MINUTES OF
SEPTEMBER 12, 2022**

Motion carried **ON MOTION DULY MADE** by Ms. Douglas, seconded by Mr. Charlebois and carried, the CSAC confirmed the above-captioned minutes as amended.

**ITEM 5 BUSINESS ARISING FROM THE PUBLIC MEETING MINUTES
AND ACTION ITEMS UPDATE**

Motion carried **ON MOTION DULY MADE** by Ms. Farah, seconded by Ms. Douglas and carried, the CSAC received the updates provided as Business Arising from the Confidential & Public Meeting Minutes and Action Items Update.

**ITEM 6 2023 PUBLIC COMMUNITY SAFETY
ADVISORY SUB-COMMITTEE WORK PLAN CSAC:2023-05**

The above-captioned report was circulated to CSAC members prior to the meeting.

A verbal deputation was received from Catherine Wilkinson with respect to this item.

Mr. Meagher and Ms. Gouveia were available to answer questions of the Sub-Committee. Highlights of the discussion include:

- There are pieces of work that fall within the mandate of the CSAC Charter that are addressed as part of the In-Camera Work Plan based on the nature of those matters (e.g. review of the Community Safety Unit (“CSU”) and the Neptune 4 review) and other matters that are addressed as part of the Public Work Plan.
- The Tenant Services Committee (“TSC”) will be looking at CCTV cameras and building access, however oversight of intercom systems is not currently included as part of that.
- Action item: The Sub-Committee referred a request to the Tenant Services Committee to look at lobby safety, and to take the matter up with the TSC Chair.

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- Third party security services are used in TCHC buildings to ensure access control and lobby safety.
- It was suggested that as part of the tenant satisfaction survey, Management could explore adding questions related to lobby safety.

Motion carried **ON MOTION DULY MADE** by Mr. Charlebois, seconded by Ms. Douglas and carried, the CSAC unanimously approved the 2023 Public Work Plan provided as Attachment 1 to Report CSAC:C2023-05, and forwarded it to the Tenant Services Committee for approval, and following such approval, to the Board of Directors for its approval.

ITEM 7	ANNUAL REVIEW OF COMMUNITY SAFETY ADVISORY SUB-COMMITTEE CHARTER	CSAC:2023-06
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The above-captioned report was circulated to CSAC members prior to the meeting.

A written deputation was received from Jacqueline Yu with respect to this item and was circulated to the CSAC.

Verbal deputations were received from Jacqueline Yu and Catherine Wilkinson with respect to this item.

Mr. Meagher was available to answer questions of the Sub-Committee. Highlights of the discussion include:

- Some areas of the CSAC Charter are very specific, whereas other areas are much broader.
- Based on CSAC's mandate, tenants regularly bring their concerns to CSAC meetings for resolution.
- It is within the CSAC's mandate to identify safety issues and whether to address them at the CSAC level or refer them to the Tenant Services Committee ("TSC") or Board of Directors (the "Board") for further consideration.
- The CSAC Charter gives the Sub-Committee the authority to deal with the matters outlined therein, however the language in the Charter is quite broad, which allows the CSAC to deal with matters that may arise that are not explicitly listed in the Charter.

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- Management cautioned against the CSAC entering into more operational matters by creating time at Sub-Committee meetings to hear about tenants' safety concerns within their communities, which has the potential to overwhelm the agenda and draw the CSAC into issues that are more appropriately addressed by local staff. It was recommended that the CSAC maintain its focus on more governance and oversight matters.
- From time to time, there are issues that arise where there is overlap between the jurisdictions of more than one Board Committee.
- The mandate of TCHC is to be tenant-focused, thus all matters that are reviewed by the Board and its Committees should be reviewed through a tenant lens.
- TCHC's Board governance structure is established through its Charters and is informed by the Board's interest in being as effective as possible.
- The Sub-Committee emphasized the importance of having Tenant Directors on the Board to help ensure tenants' voices are heard. The CSAC recommended continuing the discussion at the TSC regarding how to obtain feedback from tenants.

*Motion
carried*

ON MOTION DULY MADE by Ms. Farah, seconded by Mr. Charlebois and carried, the CSAC unanimously approved the Community Safety Advisory Sub-Committee Charter provided as Attachment 1 to Report CSAC:2023-06, and forwarded it to the Tenant Services Committee, the Governance, Communications and Human Resources Committee, and the Board of Directors for approval.

**ITEM 8 VIOLENCE REDUCTION PROGRAM
UPDATE – Q3 & Q4 2022**

CSAC:2023-07

The above-captioned report was circulated to CSAC members prior to the meeting.

Mr. Nkala, Mr. Britton and Ms. Bottoni were available to answer questions of the CSAC. Highlights of the discussion include:

- The CSU continues to work with Toronto Police Service ("TPS") and the City of Toronto (the "City") for accurate reporting data regarding

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gun violence incidents by community. Once that reporting process is finalized, that data will be made available to the CSAC.

- The current Violence Reduction Program (“VRP”) sites are the same sites that were selected when the program started.
- The community categorization data has not yet been overlaid onto the VRP sites, but Management intend to undertake this work. The CSU is looking at alternate models of service delivery for Category 4 buildings, which will be reported on as part of the Q1 or Q2 2023 VRP report.
- The East region spans from Jones Avenue at the west side to the Pickering border on the east side.
- The number of tenants in each of the East, West and Central regions is relatively consistent across all three areas.
- Action item: The next iteration of the Violence Reduction Program Update to include the overall number of tenants in each region, and the number of tenants served by the initiatives outlined in the report.
- Holiday meals and gifts were donated by individuals and corporations, and were distributed by operational staff, including CSU. Some donations were made directly through staff in the CSU and some were made to other parts of the organization.
- Action item: Management to report back on the manner in which charitable donations for TCHC tenants are collected and distributed by TCHC.
- The CSAC recommended expanding the training that is already offered, and augmenting the scope of the training (e.g. introducing training regarding using smart phones for safety purposes).
- Action item: Management to report back on opportunities to expand the scope and reach of safety training offered to tenants (e.g. incorporating training that takes advantage of existing technology, offering training to additional communities, etc.).

*Motion
carried*

ON MOTION DULY MADE by Ms. Farah, seconded by Mr. Charlebois and carried, the CSAC received Report CSAC:2023-07, being the Violence Reduction Program Update report for the third and fourth quarters of 2022, for its information.

OTHER BUSINESS

The Chair congratulated Ms. Douglas for being featured in the Legacy Collexion's 2023 Black Excellence Black History Month poster.

TERMINATION

A motion to adjourn the meeting was moved by Mr. Charlebois and seconded by Ms. Douglas. The CSAC resolved to terminate the public meeting at 11:35 a.m.

Secretary

Chair, Community Safety Advisory
Sub-Committee