



Board of Directors

931 Yonge Street,
Toronto, M4W 2H2

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The Board of Directors (“Board”) of the Toronto Community Housing Corporation (“TCHC”) held a hybrid Public meeting on April 24, 2023, via Webex and at City Hall, Committee Room 2, 100 Queen Street West, commencing at 12:15 p.m.

Board Directors Present: Tim Murphy (Chair)
John Campbell
Marcel Charlebois
Debbie Douglas
Ubah Farah
Councillor Paula Fletcher
Mohammed Haque
Adele Imrie
Nick Macrae
Naram Mansour
Brian Smith

Board Directors Absent: Councillor Lily Cheng
Councillor Vincent Crisanti

Management Present: Jag Sharma, President and Chief Executive Officer (“CEO”)
Nadia Gouveia, Acting Chief Operating Officer (“COO”)
Darragh Meagher, General Counsel & Corporate Secretary
Lily Chen, Chief Financial Officer (“CFO”)
Jessica Hawes, Acting Chief Development Officer (“CDO”)
Allen Murray, Vice President, Facilities Management
Paula Knight, Vice President, Strategic

Planning & Communications
Luisa Andrews, Vice President, Information
Technology Services
Melanie Martin, Interim Commissioner of
Housing Equity (“CHE”)
Ceilidh Wilson, Assistant Corporate Secretary

A quorum being present, Mr. Murphy, serving as Chair, called the meeting to order, and Ms. Wilson served as recording secretary.

ITEM 1 CHAIR’S REMARKS

The Chair welcomed everyone to the first hybrid Board of Directors meeting, taking place in-person at Toronto City Hall and virtually via Webex, and noted the Acknowledgement of the Land.

Tenant Story – Divkar Gopeeing

The Chair noted that, sadly, a fatal fire took the life of one person and sent others to hospital on February 25.

After the fire, TCHC staff made arrangements for impacted tenants to be temporarily housed in a nearby hotel due to resulting fire and water damage. A TCHC tenant in the building, Divakar Gopeeing, went above and beyond by helping to deliver meals and toiletries to tenants staying in the hotel, bringing news and updates to his neighbours. The Chair thanked Mr. Gopeeing for the value he brings to his community.

Staff Story – Long Service Awards

For the first time since 2018, TCHC was able to recognize its longest serving employees as part of a renewed Long Service Awards program. On March 22 and April 4, at a series of in-person events, employees who celebrated between 15 and 40 years with the organization from 2019 to 2022 attended the Long Service Awards

The Chair noted that TCHC’s work is made possible by the incredible group of employees that work here.

Board Chair – Resignation

The Chair announced his plan to step away from his role on the TCHC Board

of Directors. The Chair noted that since joining the Board in the Spring of 2019, he has seen the organization change for the better, and is proud of the work that has taken place including the HoMES rollout, TCHC's pandemic response, and creating and implementing TCHC's CABR strategy.

The City of Toronto's Nominating Panel – Corporations will finalize the new Board Chair appointment in mid-May, and a new Board Chair should be announced at the June 27 Board meeting.

DEPUTATIONS

The Chair polled for any deputations to be heard at the meeting. The following verbal deputations were presented:

- Item 8B – Board and Committee Meeting Materials on TCHC's Website (*Catherine Wilkinson and Cathy Birch*)

ITEM 2 APPROVAL OF PUBLIC MEETING AGENDA

Motion carried **ON MOTION DULY MADE** by Ms. Imrie, seconded by Mr. Smith and carried, the Board of Directors unanimously approved:

1. the Agenda for its Public meeting of April 24, 2023; and
2. all matters on the Agenda with the exception of items:
 - Item 7B – TCHC's 2022 Draft Consolidated Audited Financial Statements;
 - Item 8B – Board and Committee Meeting Materials on TCHC's Website;
 - Item 9A – Office of the Commissioner of Housing Equity ("OCHE") Bi-annual Update – July to December 2022; and
 - Item 9C – Community Safety Unit 2022 Annual Report to the Toronto Police Services Board.

ITEM 3 CHAIR'S POLL RE: CONFLICT OF INTEREST

The Chair requested members of the Board of Directors to indicate any agenda item in which they had a conflict of interest, together with the nature

of the interest. **No conflicts were declared.**

ITEM 4 CONFIRMATION OF BOARD OF DIRECTORS' PUBLIC MEETING MINUTES OF FEBRUARY 24, 2023

Motion carried **ON MOTION DULY MADE** by Ms. Imrie, seconded by Mr. Smith and carried, the Board of Directors confirmed the above-captioned minutes without amendments.

ITEM 5 BUSINESS ARISING FROM THE PUBLIC MEETING MINUTES AND ACTION ITEMS UPDATE

Motion carried **ON MOTION DULY MADE** by Ms. Imrie, seconded by Mr. Smith and carried, the Board of Directors received the updates provided as Business Arising from the Public Meeting Minutes and Action Items Update.

ITEM 6 BOARD DIRECTORS ATTENDANCE AT BOARD AND COMMITTEE MEETINGS TCHC:2023-12

The above-captioned report was circulated to Board of Directors members prior to the meeting.

Motion carried **ON MOTION DULY MADE** by Ms. Imrie, seconded by Mr. Smith and carried, the Board of Directors unanimously approved the absence of any Directors from the Board and any Committee meetings held since the February 24, 2023 Board of Directors meeting, in accordance with TCHC's Bylaw 2 and the City of Toronto's Shareholder Direction.

ITEM 7 BIFAC CHAIR'S REPORT **VERBAL REPORT**

No comments or remarks from the BIFAC Chair were received.

ITEM 7A CHANGE ORDER: ADDITIONAL SECURITY SERVICES AT SWANSEA MEWS TCHC:2023-14

The above-captioned report was circulated to Board of Directors members prior to the meeting.

Motion carried **ON MOTION DULY MADE** by Ms. Imrie, seconded by Mr. Smith and carried, the Board of Directors unanimously:

1. Approved a change order to Universal Protection Service of Canada Corporation D.B.A. Allied Universal Security Services of Canada for up to \$1,950,000.00 (exclusive of taxes) for security services at Swansea Mews comprised of:
 - a. \$1,200,000.00 (exclusive of taxes) for security services at Swansea Mews, between June 1, 2022 and December 31, 2022;
 - b. \$750,000.00 (exclusive of taxes) for projected security services to be provided at Swansea Mews from January 1, 2023 and during 2023 to the remainder of the existing contract term; and
2. Authorized the appropriate staff to take the necessary actions to give effect to the above recommendation.

TCHC'S 2022 DRAFT CONSOLIDATED
ITEM 7B AUDITED FINANCIAL STATEMENTS TCHC:2023-15

The above-captioned report was circulated to Board of Directors members prior to the meeting.

The BIFAC Chair highlighted the following:

- KPMG performed the 2022 audit of TCHC's financial statements and have submitted their audit findings report, which notes a clean audit, without any concerns to be brought to the Board's attention.
- KPMG noted during their in-camera discussion with the Building Investment, Finance and Audit Committee ("BIFAC") that this was the smoothest audit performed in their three years working with TCHC and thanked staff for their cooperation and efforts in the audit process.

Motion carried **ON MOTION DULY MADE** by Ms. Imrie, seconded by Mr. Macrae and carried, the Board of Directors unanimously:

1. Approved the TCHC Audited Consolidated Financial Statements (“Financial Statements”) for the year ended December 31, 2022 in the form set out in Attachment 1 to Report TCHC:2023-15;
2. Authorized the Chair of the Board of Directors and the Chair of the Building Investment, Finance and Audit Committee to sign the Balance Sheets on behalf of the Board;
3. Forwarded the signed Financial Statements, and related items to the Shareholder as part of the annual reporting to the Shareholder and for purposes of TCHC’s Annual General Meeting; and
4. Authorized the appropriate TCHC officials to take the necessary action to give effect to the above recommendations.

Q4 2022 FACILITIES MANAGEMENT
ITEM 7C QUARTERLY CAPITAL BUDGET UPDATE TCHC:2023-14

The above-captioned report was circulated to Board of Directors members prior to the meeting.

Motion carried **ON MOTION DULY MADE** by Ms. Imrie, seconded by Mr. Smith and carried, the Board of Directors unanimously approved the reallocation of funds within the capital repair budget as follows:

| Envelope Name | Reallocation Amount |
|----------------------------------|----------------------------|
| COXX - Demand Capital | \$17,534,954 |
| CA01 – Common Area Accessibility | (\$5,090,625) |

| Envelope Name | Reallocation Amount |
|---|----------------------------|
| RC07 – Envelope | (\$6,243,530) |
| EW09 – BAS and Recommissioning | (\$1,390,936) |
| EW10 – In-Suite LED Lighting and E Renewable Program | (\$1,715,470) |
| RPEI – Regent Park Energy Initiatives | (\$3,094,393) |

in accordance with the Q4 budget spends outlined in Attachment 1 to Report TCHC:2023-16, and authorized the appropriate staff to take the necessary actions to give effect to the above recommendation.

**2022 LETTER TO THE SHAREHOLDER,
ANNUAL REPORT, AND ADDITIONAL
INFORMATION REPORTED ANNUALLY TO**

ITEM 7D

THE SHAREHOLDER

TCHC:2023-17

The above-captioned report was circulated to Board of Directors members prior to the meeting.

*Motion
carried*

ON MOTION DULY MADE by Ms. Imrie, seconded by Mr. Smith and carried, the Board of Directors unanimously:

1. Approved the 2022 Letter to the Shareholder, Annual Report, and Additional Information Reported Annually to the Shareholder as set out in Attachment 1 to Report TCHC:2023-17;
2. Authorized the President and CEO (or designate) to forward the 2022 Annual Report and Letter to the Shareholder to the City of Toronto's City Manager; and
3. Authorized the President and CEO, or his designate, in consultation with the BIFAC Chair and the Board Chair, or their designates, to develop, on behalf of the Board, and submit to the City Clerk for information of City Council's

Executive Committee and City Council such additional information as is required to identify known and anticipated financial impacts and outlooks (current and future years), including any financial challenges, risks and key updates for TCHC, as identified in Report TCHC:2023-17.

ITEM 7E TCHC'S ANNUAL INFORMATION RETURN TCHC:2023-18

The above-captioned report was circulated to Board of Directors members prior to the meeting.

Motion carried **ON MOTION DULY MADE** by Ms. Imrie, seconded by Mr. Smith and carried, the Board of Directors unanimously:

1. Approved the Annual Information Return of TCHC for the year ended December 31, 2022;
2. Authorized two directors be authorized to sign the report as is required per the Operating Agreement, on behalf of the Board; and
3. Authorized the appropriate TCHC officials to forward the Annual Information Return to the City in the form set out in Attachment 1 to Report TCHC:2023-18, in accordance with clause 4.2 of its Operating Agreement.

ITEM 8 GCHRC CHAIR'S REPORT VERBAL REPORT

No comments or remarks from the GCHRC Chair were received.

ANNUAL GENERAL MEETING PROCESS
ITEM 8A FOR TCHC AND ITS SUBSIDIARIES TCHC:2023-24

The above-captioned report was circulated to Board of Directors members prior to the meeting.

Motion carried **ON MOTION DULY MADE** by Ms. Imrie, seconded by Mr. Smith and carried, the Board of Directors unanimously:

1. Authorized the President and Chief Executive Officer or designate to represent the sole shareholder, Toronto Community Housing Corporation, and conduct the annual meetings of the shareholder via written resolution in the form attached as Appendix 1 to Report TCHC:2023-24 for the following subsidiaries that are wholly-owned by TCHC:
 - a. 2001064 Ontario Inc.;
 - b. Access Housing Connections Inc.;
 - c. Alexandra Park Development Corporation;
 - d. Allenbury Gardens Development Corporation;
 - e. Leslie Nymark Development Corporation;
 - f. Railway Lands Development Corporation;
 - g. Regent Park Development Corporation;
 - h. Toronto Affordable Housing Fund; and
 - i. Toronto Community Housing Enterprises Inc.;
2. Recommended that City Council appoint KPMG LLP as the Auditor of Toronto Community Housing Corporation for the year ending December 31, 2023 and authorize the Board of Directors of Toronto Community Housing Corporation to set the fee of the Auditor;
3. Authorized the Corporate Secretary, on behalf of the Board, to forward the Board's recommendation regarding the appointment of the Auditor of Toronto Community Housing Corporation for the year ending December 31, 2023 to the City Clerk for the information of City Council's Executive Committee and City Council;
4. Authorized the Corporate Secretary, on behalf of the Board, to submit the Board's decisions and following materials to the City Clerk for information of City Council's Executive Committee and City Council:
 - a. the Board-approved "Toronto Community Housing Corporation 2022 Annual Report", including such "Additional Information" as the City requires, including TCHC's 2022 executive compensation

- disclosure; and
- b. the Board-approved "Toronto Community Housing Corporation 2022 Audited Consolidated Financial Statements" and cover report;
5. Recommended that City Council treat that portion of the City Council meeting at which these recommendations are considered as the Annual General Meeting of the Shareholder for Toronto Community Housing Corporation and:
- a. receive the Board-approved "Toronto Community Housing Corporation 2022 Annual Report including such "Additional Information" as the City requires, including TCHC's 2022 executive compensation disclosure;
- b. receive the Board-approved "Toronto Community Housing Corporation 2022 Audited Consolidated Financial Statements" and cover report to the Board;
- c. appoint KPMG LLP as the Auditor of Toronto Community Housing Corporation for the year ending December 31, 2023, and authorize the Board of Toronto Community Housing Corporation to set the fee of the Auditor, as recommended by the Board;
6. Recommended that City Council forward a copy of the Board-approved "Toronto Community Housing Corporation 2022 Audited Consolidated Financial Statements" to City Council's Audit Committee for its information;
7. Recommended that City Council approve the By-Law #4: Board of Directors Rules of Procedure, approved by the Board, as amended, at its meeting on February 24, 2023; and

8. Authorized the President and Chief Executive Officer and the General Counsel and Corporate Secretary, and their respective designates, to take all actions and execute all necessary documents to implement the above recommendations.

| | | |
|----------------|------------------------------------|--------------|
| | BOARD AND COMMITTEE MEETING | |
| ITEM 8B | MATERIALS ON TCHC'S WEBSITE | TCHC:2023-25 |

The above-captioned report was circulated to Board of Directors members prior to the meeting.

Verbal deputations were received from Catherine Wilkinson and Cathy Birch with respect to this item.

Ms. Knight and Mr. Meagher were available to answer questions of the Board of Directors. Highlights of the discussion include:

- There are approximately 8,000 Board-related documents housed on TCHC's public website from 2012 to 2020, which would cost approximately \$500,000 to remediate in compliance with the *Accessibility for Ontarians with Disabilities Act* ("AODA"). As a result, a business decision was made to post AODA compliant agendas and minutes to the TCHC website, and any supplementary meeting materials can be requested and will be provided in an accessible format.
- Anything posted after 2021 will be AODA compliant.
- In looking to other jurisdictions, it is evident that others are also struggling with ensuring publically posted materials are AODA compliant. Other municipalities have taken the approach of making accessible documents available on a request by request basis rather than remediating their entire library of documents. Strategies to ensure compliance remains an ongoing discussion amongst municipal leaders.
- The City of Toronto (the "City") is posting their agendas and minutes in an HTML format, which addresses accessibility requirements. Not all City reports are currently compliant and they are working through addressing this.

- The required accessible format allows individuals with vision impairments to review the documents with the assistance of a screen reader.
- AODA came into effect in 2015.
- It was noted that expertise is required to properly and efficiently remediate documents.
- If approval of the recommendations in this report is deferred, TCHC will not be able to meet the compliance deadline of June 30, 2023.
- New technology is emerging in this area that may assist with document remediation in the future.
- Certain documents are harder to remediate, such as a map of a revitalization site. The legislation provides certain exemptions with very complex documents where it may not be possible to remediate without significant investment. To the extent that it is possible to provide AODA compliant documents, TCHC will do so.
- Governance staff are working with report writers on a go-forward basis to ensure all reports submitted are AODA compliant.
- At the beginning of this process, staff reached out to the Canadian National Institute for the Blind and they are using the approach of posting their website materials in an HTML format.

*Motion
carried*

ON MOTION DULY MADE by Mr. Macrae, seconded by Mr. Campbell and carried, the Board of Directors unanimously approved the following approach to the treatment of Board and Committee materials on TCHC's website:

1. Restore to the TCHC website all available Public meeting materials related to the period from January 2004 to December 2011, accompanied by a message that the materials may not appear in an accessible format and that, if individuals require the documents to be made accessible, TCHC will accommodate requests within 5 business days with the exception of complex documents;
2. Remove non-compliant Public meeting materials in PDF format related to the period from January 2012 to December 2020 as part of the final transition to TCHC's new corporate website;

3. Publish *Accessibility for Ontarians with Disabilities Act* (“AODA”) compliant meeting agendas and minutes related to Public meetings of TCHC’s Board and Committees for the period from January 2012 to December 2020, enabling the public to access high-level information on the items covered and decisions made at Board or Committee meetings between 2012-2020;
4. Make reports to the Board and its Committees related to Public meetings of TCHC’s Board and Committees for the period from January 2012 to December 2020 available, in accessible format, to members of the public upon request;
5. Ensure that all PDF documents posted online, related to the period from January 2021 to present, are remediated and require TCHC business units to submit future Board reports in an AODA compliant format; and
6. Authorize the Vice President, Strategic Planning & Communications and the General Counsel and Corporate Secretary, and/or their respective designates, to take all actions and execute all necessary documents to implement the above recommendations.

CITY COUNCIL DIRECTIONS REQUIRING
ITEM 8C BOARD ATTENTION TCHC:2023-27

The above-captioned report was circulated to Board of Directors members prior to the meeting.

Motion carried **ON MOTION DULY MADE** by Ms. Imrie, seconded by Mr. Smith and carried, the Board of Directors received Report TCHC:2023-27, being the City Council Directions Requiring Board Attention report, for its information.

ITEM 9 TSC CHAIR’S REPORT VERBAL REPORT

No comments or remarks from the TSC Chair were received.

**OFFICE OF THE COMMISSIONER OF
HOUSING EQUITY (“OCHE”) BI-ANNUAL
ITEM 9A UPDATE – JULY TO DECEMBER 2022** TCHC:2023-19

The above-captioned report was circulated to Board of Directors members prior to the meeting.

Ms. Martin and Ms. Gouveia were available to answer questions of the Board of Directors. Highlights of the discussion include:

- When the Office of the Commissioner of Housing Equity’s (“OCHE”) mandate expanded in 2022, the referral rate significantly increased, resulting in a backlog of files and an impact on arrears across the portfolio. This highlighted the need for a process change as OCHE did not have the capacity to address the volume of files being sent to their office.
- The stage one checklist was developed, along with coaching and training for front-line staff, to assist in resolving files locally rather than forwarding as many files to the OCHE.
- OCHE Early Resolution Officers (“ERO”) have been assigned regionally to build relationships with local staff.
- Prior to the OCHE’s expanded mandate, OCHE staff did not work with tenants from the family portfolio, including vulnerable tenants. The OCHE defines vulnerability as someone who requires additional supports in place and these files make up a small percentage of the files forwarded to the OCHE.
- Front-line staff are now being trained bi-monthly rather than once per year in a variety of areas. Staff recently received training in accessing the Housing Stabilization Fund (“HSF”) and Management have reported an increase in their staff implementing this strategy to resolve arrears. OCHE and TCHC Management will continue to work together regarding how to measure and report back on whether training is successful.
- OCHE is offering coaching and mentoring for the first time to provide advice to front-line staff for cases they are working on. The intention is to report on whether this approach has been successful in the next bi-annual OCHE report.

- The Board noted concern that in both absolute and percentage terms, certain areas are increasing significantly (e.g. 259 Notices to Terminate Tenancy were not served in accordance with the required process).
- It was noted that Management are working on ensuring staff are trained in the new arrears collection process (“ACP”) to confirm whether the existing processes are realistic or if the ACP will need to be updated.
- TCHC Management are exploring interventions to address the concerns outlined in the OCHE’s report. The next bi-annual response from Management will be aligned with the timing of the next bi-annual OCHE report, and will identify if there are efficiencies with the updated ACP to better adhere to stipulated timelines.
- The Board noted that they have been struggling to know how to appropriately measure success with the revised ACP and recommended the implementation of key performance indicators (“KPI”) to drive real change.
- Management are undertaking a Lean Six Sigma review of the ACP and have identified areas for improvement, and Operations will be working with Finance to identify recommended changes to address arrears. There is also a plan to reinstate the Program Services function in Operations, which is a centralized team that is available to provide training, supports, and answers to staff questions.
- Since implementing the stage one checklist in February 2023, referral rates to the OCHE are down approximately 50% since the same time last year.
- Due to COVID-19, much of the training was provided virtually over the last two to three years, however Management are moving back to in-person training, which is anticipated to be more effective.

Motion carried **ON MOTION DULY MADE** by Mr. Campbell, seconded by Mr. Macrae and carried, the Board of Directors received Report TCHC:2023-19, being the Office of the Commissioner of Housing Equity (“OCHE”) Bi-Annual Update report for July to December 2022, for its information.

2023 PUBLIC COMMUNITY SAFETY
ITEM 9B ADVISORY SUB-COMMITTEE WORK PLAN TCHC:2023-20

The above-captioned report was circulated to Board of Directors members prior to the meeting.

Motion carried **ON MOTION DULY MADE** by Ms. Imrie, seconded by Mr. Smith and carried, the Board of Directors unanimously approved the 2023 Public Community Safety Advisory Sub-Committee Work Plan provided as Attachment 1 to Report TCHC:2023-20.

COMMUNITY SAFETY UNIT 2022 ANNUAL
REPORT TO THE TORONTO POLICE
ITEM 9C SERVICES BOARD TCHC:2023-21

The above-captioned report was circulated to Board of Directors members prior to the meeting.

Ms. Gouveia and Mr. Britton were available to answer questions of the Board of Directors. Highlights of the discussion include:

- This report will be discussed by the Toronto Police Services Board (“TPSB”) on June 22, 2023.
- The full approved complement of Special Constables is 157; there are currently 135 Special Constables and 22 vacancies to be filled. Some challenges with maintaining the full complement include attrition and Special Constables securing positions with other policing agencies, such as the Toronto Police Service (“TPS”).
- There is currently a Board-directed hold on 12 Special Constable positions. The Community Safety Advisory Committee (“CSAC”) is working with the City of Toronto (the “City”) to review the Community Safety Unit (“CSU”) prior to the reinstatement of the 12 positions. There have been a few delays in the City’s review process, and there is currently no estimated timeframe for the completion of their review.
- The Tenant Satisfaction Survey (the “Survey”) is planned to take place in Q1 2024. The last Survey was conducted almost two years ago and those responses will be compared against the 2024 responses to understand trends in tenants’ sense of safety in their communities.
- References to Survey responses in the 2022 Annual Report are in relation to the data collected through the 2021 Survey.

- CSU has a centralized dispatch function outside of the Client Care Centre. Based on the data, there are increases in calls from certain areas and decreases in other areas. Management review this data and have a line of sight of quarter over quarter trends.
- When hiring for Special Constables, there is an eight-week in-classroom training program that is required as part of their onboarding, which works best with 10-12 participants. The goal is to offer the next round of Special Constable training in September 2023.
- It was noted that a ride-along with a Special Constable is a very eye-opening and informative experience.

Motion carried **ON MOTION DULY MADE** by Mr. Campbell, seconded by Ms. Imrie and carried, the Board of Directors received Report TCHC:2023-21, being the Community Safety Unit's 2022 Annual Report to the Toronto Police Services Board, for its information.

ITEM 9D TENANT ENGAGEMENT REFRESH UPDATE TCHC:2023-22

The above-captioned report was circulated to Board of Directors members prior to the meeting.

Motion carried **ON MOTION DULY MADE** by Ms. Imrie, seconded by Mr. Smith and carried, the Board of Directors unanimously:

1. Approved the development of terms of reference for the Tenant Advisory Committee by TCHC staff, the City and the Tenant Advisory Committee with consideration of the recent efforts and approach by Toronto Seniors Housing Corporation in establishing its Senior Tenant Advisory Committee;
2. Approved the implementation of an additional recruitment for the Tenant Advisory Committee, by TCHC in conjunction with the City, which targets tenants who are not currently involved in TCHC's Tenant Engagement System;
3. Approved the commencement of meetings with the new and current Committee members beginning early in the second quarter of 2023;

4. Appointed up to three Tenant Directors to the Tenant Advisory Committee, and request that all current Toronto Community Housing Corporation Tenant Directors be offered an opportunity to join the Tenant Advisory Committee;
5. Approved the formal reporting relationship between the Tenant Advisory Committee and the Board as through the Chief Operating Officer;
6. Approved the appointment of the Deputy City Manager, Community and Social Services and TCHC's President and CEO as joint co-Chairs of the Tenant Advisory Committee on a transitional basis to provide leadership and establish an effective Committee which will provide the basis for stronger voices from tenants within Toronto Community Housing Corporation, supported by staff from TCHC and the City; and
7. Requested TCHC's President and CEO consult with the City's Deputy City Manager, Community and Social Services in relation to the report back to the City's Planning and Housing Committee, in the first quarter of 2024, on the progress of the new Tenant Advisory Committee, including the Terms of Reference that were developed.

ITEM 9E 2022 ANNUAL UNIT INSPECTIONS REPORT TCHC:2023-23

The above-captioned report was circulated to Board of Directors members prior to the meeting.

Motion carried **ON MOTION DULY MADE** by Ms. Imrie, seconded by Mr. Smith and carried, the Board of Directors received Report TCHC:2023-23, being the 2022 Annual Unit Inspections Report, for its information.

OTHER BUSINESS

On behalf of the organization, Mr. Sharma thanked Mr. Murphy for his years of service as the Chair of TCHC's Board. The CEO highlighted Mr. Murphy's impact over the years as Chair, noting that his presence and guidance will be missed, but his impact will be felt long into the future.

Motion carried **ON MOTION DULY MADE** by Mr. Smith, seconded by Ms. Douglas and carried, the Board of Directors moved a motion of thanks and appreciation for Mr. Murphy's time as TCHC's Board Chair.

TERMINATION

A motion to adjourn the meeting was moved by Mr. Campbell and seconded by Ms. Imrie. The Board of Directors resolved to terminate the public meeting at 1:26 p.m.

Secretary

Chair, Board of Directors